



Marshfield R-1 School District



David Steward
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Mike Henry
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Dr. Garrett Lowder
Assistant Superintendent, Academics

Lead - Learn - Inspire - Serve

Central Office

Melynda Van Note
Director, Special Services

Alvin Richardson
Director of Assessment, Data, and Accountability

High School
370 State Hwy DD

Jeff Curley
Principal

Michael Crews
Assistant Principal

Brad Hurley
Assistant Principal

Junior High
660 N Locust St

Daphne Grandel
Principal

Preston Hyde
Assistant Principal

Shook Elem
180 State Hwy DD

Heather Sample
Principal

Becky Weigand
Assistant Principal

Webster Elem
650 N Locust St

Michelle Mitchell
Principal

Natasha Adams
Assistant Principal

Hubble Elem
600 N Locust St

Mallory Robertson
Principal

Sabrina Francis
Assistant Principal

Dear Parent/Guardian:

Someone once said “unique times call for unique measures,” which is the sentiment that describes our addressing special education and related services during COVID-19. During this unexpected and unprecedented time, our partnership between home and school becomes increasingly crucial when it comes to our children. Updates on COVID-19 from the Center for Disease Control (CDC) and recommendations from the Department of Elementary and Secondary Education (DESE) change rapidly, and will undoubtedly result in adjustments to our plans and procedures, so please stay tuned for future communication from our Department. Currently, our plans for addressing services, evaluations and IEP meetings with your child during the 20-21 school year is as follows:

Academics and the General Curriculum

During any school closures, when the District provides educational opportunities or benefits for general education students, such as distance learning and online instruction, we will make every effort to provide equivalent opportunities and benefits for special education students as well. You will be kept apprised of the District’s decisions concerning the general availability of continuing educational services through school closures.

IEP Services

Your child’s IEP will need to be updated or amended to address Marshfield Virtual Program (MVP) and/or any future short or extended closures. Although IEP services may look different, they will be conducted and our staff is up to the task! I have asked our special education staff to be in touch with you and your child by phone and/or email to collaboratively discuss your child’s learning priorities and how best to address them. The plan is to amend IEPs prior to the first day of school. This contact will start soon as teachers return to school.

Evaluations

Evaluations will continue as scheduled. If your child is participating in MVP, the process of evaluation will look different. Although some assessments can be done by phone or virtually, like parent/teacher interviews, screeners and checklists, others will require face-to-face time with students. As that occurs, we will be in contact with you about bringing your child to the school for 1:1 assessment or setting up a home visit, but not without your agreement to do so. We appreciate your patience and understanding.

IEP meetings

To protect yourselves and our staff, all IEP meetings will be held virtually through phone or video conferencing, which can be accessed by a home computer or phone with cellular service. Once the meeting is scheduled through Zoom, a hyperlink will be sent via email. Once received, just click on the link as the meeting is about to start. We've found it to be stable and easy to use. In the event it is not feasible for you to use this technology, participation in meetings by ordinary telephone conferencing can be effective. As questions pop up, or you find you need support to utilize the technology mentioned above, please reach out to your child's special education case manager and/or your school's process coordinator via email. We're more than happy to help!

The Process Coordinators for the district are as follows:

Early Childhood Special Education - Lori Ralph, lori.ralph@mjays.us ext. 9022

Hubble Elementary- Melynda Van Note, melynda.vannote@mjays.us ext. 9007

Webster Elementary- Patricia Guzman, patricia.guzman@mjays.us ext. 3036

Shook Elem. and Junior High- Rochelle Hobbs, rochelle.hobbs@mjays.us ext.5709

High School- Sherry Davis, sherry.davis@mjays.us ext. 1201

Please feel free to contact our office and ask questions, the school number is 417-859-2120 and each person's extension is listed above. We are here to help and assist you and your child with their education. Thank you for your support and allowing us to be a part of this journey.

Sincerely,

Melynda Van Note

Melynda Van Note
Director of Special Services
417-859-2120 ext. 9007
melynda.vannote@mjays.us